SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVERNMENT DEGREE COLLEGE, BASOHLI.

GOVT. DEGREE COLLEGE BASOHLI
184201
www.gdcbasohli.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Basohli is a town in kathua district in the state of jammu and kashmir. Earlier it was named as Vishawasthali. A Famous Sikh Mughal Battle **_"BATTLE OF BASOHLI "_** was fought at Basohli. Basohli is situated(Lat. 32 30 300:Long. 75 49 000) on the right bank of river Ravi, presently the reservoir of the Ranjit Sagar Dam constructed across the river at village Thein. From the topographical point of view, it is situated on the Shiwalikh Hills and is surrounded in the north by Bhaderwah town of district Doda connected 160kms road,delineated by Jammu lesser Himalyas, in the east and south east by the two adjoining states of country, Himachal Pradesh and Punjab respectively which will have better road connectivity in near future through a magnificent and secnic bridge over the river Ravi which has been recently completed.Basohli was an independent state founded by Raja Bhupat Pal who had cordial relations with the contemporary rulers of Nurpur, Chamba Mandi, Kangra etc. as well as with rulers of jammu kingdom. During his time, diplomatic and cultural relations were developped with these states. The healthy and rich cultural religious heritage of Basohli reflects from monuments, temple, caves, sacred and secular ponds. The state remained famous for its other traditions like paintings (Chitterkala), astrology, classical and folk songs and dance. In the field of art, miniature painting and murals, the artists of Basohli were the prolific producers. Basohli is mostly known for its Paintings and Pashmina shawls.It is considered as one of the first school of "Pahari Paintings". The birth of Basohli painting has generally been ascribed to Raja Kirpal pal (in late 17th century). The general themes of Basohli paintings is the Vishnu incarnation and Gita Govinda of Jayadeva. Most of these paintings are being preserved in the Punjab Museum Patiala, National Museum New Delhi and in Dogra Art Gallery Jammu.The painter Nainsukh ended his carrier here in Basohli only. One of the french traveller who visited Basohli during 19th Century talks about the large and good looking Bazars of Basohli. It is the oldest and historical town of Duggar Desh.

Vision

- To impart education based on value, quality, social, cultural and political ethics.
- To promote the standard of education, in general and women, in particular.
- To achieve the academic heights to meet the global challenges.
- To foster competencies among students by inculcating value system, promoting use of technology and quest for excellence.

Mission

- To enrich the environment of the campus focussing on personal, intellectual and personality growth.
- The core mission of the institution is to contribute to the sustainable development and improvement of the society.
- Academic institutions are entrusted with responsibility of producing human capital and its quality which, in turn, determines the quality of the nation so efforts are being made to cater the contemporary needs.
- College strives to achieve quality standard by nurturing young minds who are responsible for taking the country to glorious heights.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The GDC, Basohli is recognized by UGC under section 2(f) & 12(b).
- The college has well qualified, highly motivated and devoted faculty.
- The faculty members prepare the students not only to excel in the academic field but also in the globalized world which enable them to become good entrepreneurs.
- The college has a well equipped library and laboratories for the overall development of the students.
- Harmonious relationship between teaching and non-teaching staff.
- Financial Aid is provided to the students belonging to SC/ST candidates.
- The Financial Aid is also provided to economically weak students belonging to the general category.
- All the students are obedient having a high moral character. As such there is no complaint of ragging or sexual harassment by any female students.
- Promotion of active participation of students in Sports, NCC, NSS and Extension activities who bring laurels to the college at regional and Inter University level.
- Well established Smart Class room.
- Hygienic environment for girl students.
- Facility of WiFi for students as well as all the faculty members.
- Availability of First Aid for the students.
- College Bus facility is available for the students.

Institutional Weakness

- The college is situated in a remote area.
- Lack of research opportunity for teachers.
- Poor public transport facility.
- Students belonging to backward area having weak economic background.
- No funds received from the UGC even after obtaining to 2(f) & 12(b) status.
- As the college is undergraduate, the placement rate of students is low.
- Due to the adverse climatic conditions (frequent strong winds), the survival of vegetation is low.
- The college faces the scarcity of water during the summer as the water pump is about 3 Km away from the college campus.
- The college lacks permanent faculty.

Institutional Opportunity

- As the college is situated in a rural area and aims at imparting quality education to the students, so, a greater attention is paid on polishing their communicative skills and enhancing their academic abilities.
- To raise the academic level of college through introduction of new courses.
- To utilize the expertise of faculty members in formulating value added and ICT based courses.
- To strengthen the promotion activities towards competitive examinations, banking, insurance and civil sectors.
- To provide students with enough agility to become global players.
- To motivate the faculty to indulge in research orientated activities.

Institutional Challenge

- More job oriented Courses should be introduced to compete with the professional institutions.
- Most of the students opt city colleges for higher education although its a challenge for our institution to attract students.
- To encourage students to become young entrepreneurs.
- Automation of library.
- Indoor sports complex.
- To make the college building enable for the disabled students friendly.
- To construct separate hostels for boys and girls.
- To construct separate blocks for Commerce and Geography streams.
- To construct more smart class rooms.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The university structures the educational modules and the constituent's college needs to execute it according to the rules. As the institution is the constituent part of university of Jammu. The college does not play any role in curriculum designs however college can give feedback and suggestions about the curriculum time to time.

The institution makes every efforts to fulfill goals and missions of its own by effectively implementing the curriculum as framed by the university, the college undertakes various steps such as preparing a comprehensive curricular and co-curriculum calendar with necessary working committee to implement the same.

Since ours is affiliated college, even though we can't take part in framing academic syllabus the college has various committees which consists of regular meetings with the experts of industries, Ngo's, etc. based on committee suggestion. The college has organized various co-curricular activities like debate competitions, seminars, field surveys, educational tours to inculcate practical knowledge to the students. For effective transactions the college organizes the student's enrichment, programmes. The feedback from the students is obtained both orally and in written format and other stake holders communicates their feedback at appropriate meetings.

The objective of curriculum is always to provide quality education for students. The institutions ensures that the goal of curriculum imparted through innovative teaching methods such as power point presentations, discussions, workshops, usage of Wi-Fi facility, library etc. The institution guarantee that the students are refreshed and updated in this regards to the most recent patterns in their area of specializations.

Teaching-learning and Evaluation

The college has very transparent processes for admission, as the admission is done online and follows all the rules and regulation of affiliating university and Department of Higher Education, J&K.

The college prints its prospectus at the beginning of the academic session and all the information regarding admission and its rules & regulations are also uploaded on college website.

Govt. Degree College Basohli caters to needy student community from far flung areas of sub district Basohli, J&K. The influx of students from other states is very low as the college is at its infancy stage.

Innovative and creative approach is adopted by the college in class room teaching as well as in field works. A large number of teachers have qualified national level test and state level test like NET and SET and a few have PhD and M.phil to their credit. The teaching faculty of GDC Basohli is continuously updating with new methods of teaching by attending refreshers courses, faculty developments programmes, conferences and workshops etc.The field trips, subject tours and visits to historical places are permanent feature of the college.

All the reforms regarding UG programmes are implemented in letter and spirit. The external practical as well as theory examinations are conducted as per the affiliating university norms under the overall supervision of head of institution.

The academic calendar is always adhered to programme/course outcomes for all programmes/courses, offered by the college, are regularly communicated to students. The college gives top priority to learning outcomes. Both formative and summative methods of assessments are provided. Regular class tests, internal assessments, seminars and debates are conducted to enrich the competency of the students. The IQAC monitors the achievements of learning outcomes.

Research, Innovations and Extension

This criterion seeks information on the policies, practices and outcomes of the institution, with reference to research, innovation and extension. It deals with the facilities provided and efforts made by the institution to promote a 'research culture'. This criterion includes five key indicators- Research mobilization for research, Innovation ecosystem, Research publication and awards, Extension activities and Collaboration. Our college is a young institution and progressively moving ahead for transfer of the knowledge and providing efficient ecosystem to the students. In the above mentioned key indicator- Innovation ecosystem, our college has organised various field trips to impart the practical knowledge. The college has also organised extension lectures by eminent faculty to cultivate the knowledge and skill among the students. In the another key indicator-Research publication and awards, the college faculty has achieved success in the area of publications and further they have published more than 30 research articles in various national and international journals.While 14 research articles have been notified on UGC referred journals, additionally, our college teachers have attended various national and international conferences, during last five years. In the key indicator, Extension activities, our college has conducted various activities in the surrounding communities and sensitize students towards social issues that enable them to received awards and recognition from Govt. /recognised bodies. Our college has conducted various extensions and outreached programmes such as Swachh Bharat, AIDs awareness, Gender issue etc. in collaboration with industry, community and non-Govt organization through NSS/NCC/YRC with active participation of the students.

Infrastructure and Learning Resources

Having a better infrastructure and learning resources of any institution play an essential role in supporting the teaching-learning process. Our institution has adequate facilities for infrastructure and other physical learning resources though college has newly established. Our college building is well structured, constituting of 10 classrooms and 1 seminar hall, 6 laboratories, 1 library and 2 separate toilet both for girls and boys. Apart from this the college has big playground which used for multiple activities likes games and sports, cultural or other activities. The college administration has installed 25 benches in the ground and to ensure the cleanliness in the vicinity of the college has installed 24 dustbins, green and blue, former for wet waste and other for dry waste. It also has a well established library with collection of 5988 books related to various subjects as well as containing reference books, general knowledge books, dictionaries, encyclopedia, etc. and also provides different newspapers and magazines. The well equipped Smart Classroom with podium, projector and Interactive Board with the capacity of 100 students utilized for different activities like seminars, workshops, celebrations, etc. The grant for the development of the infrastructure is allocated from the state government. The Wi-Fi facilities for faculty as well as for students are also provided. The college has 31 computers and students-computer ratio is 18:1. The games and sports facilities like badminton, cricket, volleyball, carom, etc are provided to the students. The students have also brought laurels to the college by winning in the inter-college tournament organized by University of Jammu. There are proper established system and procedure for maintaining and utilizing physical, academic and supports facilities-labs, library, etc, as learning resources in which college committees works together and also monitoring its progress.

Student Support and Progression

The college strives for the wholesome development of the students in all spheres. In order to cater the academic, psychological, professional and financial needs of the students, various initiatives have been taken up by the college from time to time. The college supports the students by providing services like provision of extra classes to the students, creation of guidance and career counseling committee, grievance and redressal cell. The college also provides support to the students through anti-ragging committee, sexual harassment committee etc. In order to secure the future of the students and their placement in different fields of interest, the career and counselling committee of the college has conducted coaching classes for competitive exams like JUET with active involvement of the faculty members of the college. The library of the college also provides a rich stock of book reserves of academic interest of the students and also for the preparation of examinations of high repute like KAS, IAS, banking etc.

The students belonging to SC, ST and OBC category have also been provided financial assistance from various governmental organizations. With the kind support of Prof. R. S. Jamwal, worthy principal of the college, financial aid has also been rendered in the last session to the students belonging to the weaker sections from the general category for the first time, by the college.

The college has taken a very healthy initiative by creating college presidium for the involvement of the students in various academic and other co-curricular activities. The college further promotes the active participation of students in various cultural and literary activities.

Governance, Leadership and Management

Government Degree College, Basohli is a Government institution that comes under the orbit of Higher Education Department of Jammu and Kashmir. The Higher Education Department regulates year-wise budget and provide funds according to the requirements of the college. At the apex level, higher Education Department, Government of J&K is the governing body. The Commissioner Secretary Higher Education Department convenes periodical meetings for framing the plans and policies to improve the standard of educational qualities in the College. During the course of meetings, suggestions and feedback are sought from stakeholders to augment the teaching learning process. The Principal of the College believes in collective leadership and decentralized governance. The Principal conducts staff meetings at regular interval to have threadbare discussions about future action plans for successful attainment of stated vision and mission. Execution of final plan is being done with the help of various Committees formed for the purpose. Moreover, the Principal convenes review meetings to take stock of progress reports. The Principal conducts various Committees and all the staff works in unison to accomplish stated vision and mission. The Internal Quality Assessment Cell (IQAC) keeps a regular tab on the academic aspects and activities of the College. It devises and formulates plans relating to future academic growth and sustenance of quality. The staff secretary of the college plays an important role where issues related to academic matters and overall development of the College in general are taken up. The management seeks the confidence of the staff secretary in implementing certain key targets. The non-teaching staffs give their full service in preparation of salary bills, keeping accounts, student's data and various other functions of the office. The whole process of fund management is supervised by the Principal of the college. Auditing is not done periodically and it is in the domain of AG office Jammu.

Institutional Values and Best Practices

The college has always pioneered in displaying the best institutional values and practices.. The institution is committed to sustainable development and to addresses most of programmes related to developmental issues in small and large endeavors. The engagement of college to social and environmental issues is very evident and is lauded from various quarters. The college is committed to provide a safe and conducive work and academic environment to students and its employees is extremely alert to matters pertaining to any kind of harassment and gender sensitivity The College promotes gender equity and sensitivity through various programmes like Beti Baccho Beti Padhao etc. Several activities are conducted for the promotion of national values such as Republic day, Independence day, National youth day, National Integration day, Hindi divas etc. In order to address the global environmental awareness and to promote green practices in and around the college campus, the lawn development and beautification is actively working. Keeping in view of broad aspects of clean and green environment, a mega plantation drive was held in college campus and it comprise in three phase manner and more than 500 hundred plants were planted in college campus in different locations such as herbs, shrubs, shade loving and locally medicinal tree species. For environmental awareness among the students, college conducts field visits/studies on various burning environmental issues.

The college faculty and students have responsibly engaged with local people and fulfilling its role in making knowledge and information to community.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT DEGREE COLLEGE, BASOHLI.
Address	Govt. Degree College Basohli
City	Kathua
State	Jammu And Kashmir
Pin	184201
Website	www.gdcbasohli.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Ranjeet Singh Jamwal	01921-251001	9419209178	01921-251873	principal.gdcbasohli@gmail.com
IQAC Coordinator	Papinder Kumar	01921-251001	9469486289	01921-251874	bhagatpapinder@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Jammu And Kashmir	University of Jammu	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	27-08-2014	View Document
12B of UGC	27-08-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Govt. Degree College Basohli	Rural	7.5	3341.68

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	H.Sec Part II	English	100	0
UG	BA,Arts	36	H.Sec Part II	English	500	133
UG	BSc,Science	36	H.Sec Part II	English	250	81

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				26
Recruited	0	0	0	0	0	0	0	0	8	3	0	11
Yet to Recruit				0				0				15
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				18
Recruited	7	0	0	7
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	4	1	0	5

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	3	7	0	10

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	162	0	0	0	162
	Female	124	1	0	0	125
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	21	8	6	18
	Female	12	9	9	17
	Others	0	0	0	0
ST	Male	3	6	0	3
	Female	4	1	1	5
	Others	0	0	0	0
OBC	Male	7	9	5	14
	Female	13	7	8	16
	Others	0	0	0	0
General	Male	105	58	61	127
	Female	100	63	51	87
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		265	161	141	287

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 715

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	3	3

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
392	463	506	403	360

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
114	148	140	97	63

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
140	126	81	73	116

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	28	27	26	26

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	26	26	26	26

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 11

Number of computers

Response: 31

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
17	29	7	10	3

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Govt. Degree College, Basohli is a mutlifaculty institution with arts, science and commerce departments. The college runs three programmes B.A/B.Sc./B.Com offering 23 subject combinations in arts program and 8 subject combinations subjects in science program along with commerce course in under graduate level to cater to the requirements of the students.

The college is permanently affiliated with the University of Jammu and an effective curriculum delivery is ensured by a well planned and documented mechanism like admissions, curriculum, class works, and examination and declaration of results of all the semesters. Further, all the HODs of the concerned subjects are the members of BOS committee of the University of Jammu.

At the beginning of the academic session, admission committees for various semesters are constituted so as to run a smooth and students friendly admission process. The admission to the students is given keeping in mind their past learning experiences and interests. The concerned committee of the college prepares the time table of all the semesters in such a way that a proper student teacher ratio is maintained in each section. Not only the subject classes, but the practical schedule of all the subjects requiring practical is also framed. Further, the timely completion of syllabus is ensured by directing concerned teacher to provide information about the coverage of syllabus from time to time.

In addition to the teaching, planning and implementing, evaluation is also one of the important aspect of curriculum, and the college management plays enough attention to this aspect also. In order to maintain the transparency in the internal assessment, the concerned teachers are instructed to show the answer scripts to the students for any query are discrepancy in the evaluation. The college also runs examination centres of all the semesters of UG courses as notified by University of Jammu.

The regular field visits and trips are being carried out to impart practical knowledge to the students and to create interest among them in their respective area.

Hence GDC, Basohil ensures the functioning of integrated and comprehensive curriculum in an effective manner for the students.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document]()

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 337.04

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
19	19	19	17	17

File Description	Document
Details of participation of teachers in various bodies	[View Document]()
Any additional information	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 39.72

1.2.1.1 How many new courses are introduced within the last five years

Response: 284

File Description	Document
Details of the new courses introduced	[View Document]()

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 3

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Gender:- The varied courses of social sciences and humanity such as Sociology, Political science, Hindi, Sanskrit, English and Urdu are related to gender studies, gender sensitization. The training and awareness programmes have been organized by various departments to highlight gender based issues and thereby, changing the stereotyped working culture with regards to ability of women and men. The students of NCC and NSS play an important role in extension education in the local communities through play, Nukkad Nataks and other awareness programmes. The college management has constituted sexual harassment committee, anti ragging committee and grievance and redressal committee which actively playing their role in addressing the issues raised by students particularly female students of the college.

Environment and Sustainability: - The college offers compulsory courses on environmental education in the first year of all undergraduate programmes. In pursuance to CBCS guide lines, the college has also

introduced optional skill enhancement cources on solid waste management in the second and third year. These course are instrumental and play an important role in the understanding of various environmental and ecological aspects such as sustainable development, environmental pollution, disaster management, various laws and protocols pertaining to the conservation of natural resources (renewable and non-renewable).

The departments of Botany, Zoology, Chemistry, Geography and EVS focus on environmental sustainability and teach the students about various global environmental issues.

Human values:-The teaching profession is one of the most esteemed profession and a huge responsibility. They are the role models for the young generation and sets example for them. Basic human values should be inculcated in the students while teaching in the classrooms.   Compassion, cooperation, friendlinees, smiling, courage, truth, honesty, loyalty, caring for each other, all of these qualities are there and they need to be nourished and brought out. Thus, the role of teacher is to nurture the students and mend them in desirable directions.

The courses of the arts streams such as Political Science, Sociology further lays stress on human values. Without these values the world would become inhumane. These values are inculcated in the students and they are advised to have a pragmatic approach towards these values. The emphasis is also laid on promoting brotherhood, national integration and unity by providing those values based education.

 Professional Ethics:-There is no professional ethics course in the Institution/College

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1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 14.54

1.3.3.1 Number of students undertaking field projects or internships

Response: 57

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.15

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 32.09

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
148	183	260	236	142

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
850	850	525	525	525

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
114	148	140	97	63

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

- In order to sensitize the newly admitted students about the programme structure, internal and external examination schemes, varied program courses and career opportunities after completing under graduate courses, the teaching faculty of GDC Basohli address the students in their respective classes. Besides a general orientation lecture is delivered by the Principal of the college at the outset of every academic session.
- Initial assessments are conducted on regular basis to check the learning level of the students.
- Routine class test are also conducted from the very start of the regular class work. The purpose of class test is to assess students need, preparations and experiences and to improve the learning ability of the students.
- Slow and fast learners are identified on the basis of the results of assessment tests and inputs from the teachers concerned. Motivational lectures are delivered by the teachers to encourage the students.
- Students who participated in NSS, NCC, Sports and other co-curricular activities missed their classes are completed separately by their concerned teachers.
- The students who score well in internal exams are given due attention so as to enable them to secure top positions at university level.

2.2.2 Student - Full time teacher ratio

Response: 14

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.51

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- With the changing time, it has often been impressed upon that the educational institutions need to put conscious efforts to shift from the traditional teacher-centric approach to a more desirable student-centric one wherein the teachers act as facilitators and the students learn without any fear and embarrassment. GDC Basohli has always worked for the amalgamation of traditional in-class learning with modern techniques.
- To ensure the active participation of the students in the teaching learning process GDC Basohli, with its student centric approach employs varied methods of experimental and participatory learning like group discussion, class presentation, home assignments, seminars, field trips etc. Further Red Ribbon Club, Electoral Club, Cultural committee, literary committee, have been constituted in order to allow the students pursue their interest in societal as well as ecological awareness. The students are encouraged to participate in university level competitions and sports activities.
- Empirical learning has enabled the students to learn from their experiences during various learning activities assigned to them like seminars, assignments and preparation of informative display posters. For the awareness of the students towards their social and ecological responsibilities college ensures the participation of the students in different schemes initiated by the government like Swachta abhiyan, awareness programs regarding national voters day, women empowerment, AIDS etc.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 10.71

2.3.2.1 Number of teachers using ICT

Response: 3

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 20.63

2.3.3.1 Number of mentors

Response: 19

File Description	Document
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Traditional ways of teaching might not satisfactory for the students of this modern generation, so we amalgamated innovative and creative activities with routine teaching methods. The teaching faculty of GDC Basohli has been constantly improvising and innovating as regards the academic curriculum. Participation of the students has been encouraged by means of organizing debates, seminars, awareness programmes etc.

The students and the faculty members of the college are exposed to the advance level of knowledge and skills by organizing extension lectures by eminent visiting faculty to share their knowledge with students. The Student's participation in these symposia/ seminars conducted by the college and other institutions is made compulsory so that more exposure is availed by them.

The college administration encourages the faculty to adopt innovative strategies to overcome the wrong practices of cramming. The college encourages education through exposure by sending the students outside the campus to observe the events taking place in real life. The students are encouraged to take up small projects including survey, data collection and experimental work. To substantiate the class room teaching the students visit various industrial units within the state to have first hand information with regard to manufacturing and servicing sectors.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 103.85

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 10.52

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	3	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 2.71

2.4.3.1 Total experience of full-time teachers

Response: 76

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

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File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institution has evolved a robust and reliable mechanism to maintain the sanctity of all the examinations external as well as internal by introducing the following reforms:

- The college examination committee as well as internal assessment committee was framed at outset of the session.
- The confidentiality of question paper set within the college is maintained by securing the confidential material in the custody of co-coordinator of examination commitee.
- To check the menace of use of unfair means in the exams, a special inspection and frisking team is contituted for holding fair examinations.
- For external examination college follows the rules and regulation of affiliating university.

File Description	Document
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Students are informed with regard to the relevant status of the affiliating university with regard to the examination and evaluation during the induction programme in the campus. Through, the college prospectus the evaluation process is also made clear to the students. Formative evaluation designed to test the cognitive skills of the students and is based on tests, assignments, quiz, field trip reports, seminars and practicals. It makes the students more innovative and improve the student's performance in the annual examination.

The college has a uniform scheme of evaluation for all the examination held in the institution.

A copy of the test and assignment is returned to the students after evaluation. The evaluation is done by giving due perception to the behavioural aspects and communication skills of the students along with their performance in their respective examinations.

Under the University rules, a student can apply for re-evaluation of his / her answer sheets if he /she feel under awarded and not satisfied with the results.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The examination evaluation reforms launched by the affiliating university from time to time are implemented by the college in letter and spirit. The college has also adopted the system of redressal of grievances related to examination and at the affiliating university level the students have the option for re evaluation in case if they feel that they are under awarded are not satisfied with the results. The students of the college who appear in the internal examinations are given the opportunity to see their answer script and rectification, if any.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution adheres to the calendar issued by the affiliating university with regard to the admission and examination. However the institution issues its own academic calendar wherein all relevant information is displayed at the beginning of every year as is reflected in the following calendar issue by the college from time to time.

July, 2108	16th July	Re-opening of college aft

	19th July	Regular class work comm
August, 2018	1st week of august	Fresher's party
	15th August	Independence day
	16th August	Foundation day
	29th August	National Sports Day
September, 2018	05th September	Teachers day
	6th September	Internal Assessment test
	8th September	International Literacy Day
	15th Sept.	International Peace day
	24th Sept.	NSS Foundation day and
October, 2018	1st October	Blood Donation Day
	2nd October	Celebration of Gandhi Jay
		Extension Lectures by Ex other academic activities Seminars and Quiz compe
November, 2018	Till 10th Nov.	Regular Class work conti

		till the completion of sylla
	Nov, 2018	Internal awards record ch
	Nov - Dec, 2018	Annual Examination of o
December, 2018	1st, Dec. 2018	World AIDS Day
	11th Dec, 2108	World Human Rights Day
		NSS and NCC Camps du
January, 2019	05th Jan, 2019	Re-opening of college aft
	12th Jan, 2019	National Youth Day
	13th Jan, 2109	Celebration of Lohri
	25th Jan, 2109	National voters Day
	26th Jan, 2019	Republic Day
February, 2019	11th to 16th Feb, 2109	Internal Assessment test
	28th Feb, 2019	National science Day
March, 2019	8th March, 2019	International Women Day
	21st March, 2019	World Forestry Day
	22nd March, 2019	International Water Day
	Last week of March	Extension Lectures by Ex other activities like d competition shall be held

April, 2019	7th April, 2019	World Health Day	
	Second week of April,2019	Farewell Party to 6th Sem	
	22nd April, 2019	World Earth day	
May, 2019	8th May, 2109	World Red cross day	
	Mid May	External Assessment Rec	
June, 2019	Second week of June onwards	Online Admission t semesters	

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college plans its teaching, learning and assessment strategies at the beginning of the academic year and the execution and monitoring of the same is done by the administration with the help of the IQAC.The institution puts every effort to ensure regular strength presence of the students in the classrooms and laboratories. The student's academic performance is monitored by organizing group discussion, presentations, assignments and class test. The college is regularly preparing data about the students learning outcomes. The IQAC monitors the students learning outcome and the assessment is based on the student's feedback. The students learn from each other, the teacher enriches the process whereby the deficiencies and learning of the students are also improved. Through, the IQAC monitors and ensures the achievements of learning outcomes. After assessing the students in connection with learning objectives, teaching methodology is changed to improve upon and the focus is on learner centric strategies. The teaching faculty use internal evaluation mechanism not only for evaluating the student's performance but also for initiating measures for bringing about qualitative improvements in teaching learning process.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The tools and the methods in the assessment measuring the attainment of each programme outcomes and programme specific outcomes are mentioned. So far as the methods of program outcomes / program specific outcomes they are assessed with the help of relevant courses through direct and indirect methods. The knowledge described by the outcomes of university examination is compared with the performances of

the students during internal assignments and if the committee finds any infirmities, necessary measures are taken to rectify the same. The college teacher records the performance of each student on each course outcome throughout the semester. Average achievement in university examination is 80% and 20% in college assessments. The tools used for assessments of program outcomes / program specific outcomes are as under.

- **University Examination Methods:** The University at the end of each session conducts examinations, which are based on results published by them. The course outcomes are measured on the basis of course attainment level fixed by the programme.
- **Direct Method:** After the completion of each unit, an assessment is given to each student to explore the library about the course and contents in standard reference books. The concerned teacher ensure that most of the students are able to complete their assignment fairly

2.6.3 Average pass percentage of Students

Response: 33.33

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 46

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 138

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 153

File Description	Document
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college has developed an efficient system for the creation and transfer of knowledge among the students. Though, the college has no incubation centre, there are many other initiatives which are carried

out for imparting better knowledge and facilities to the students. Brief introductions of some of the practices as well as initiatives undertaken by the college for the transfer of knowledge are as given below:

1. The college has organized subject tours of various departments for acquiring practical knowledge by conducting visits to industry, market, villages, temples, Parks, Museum, Zoological and Botanical gardens. Students are encouraged to take research-oriented projects/assignments in order to cultivate analytical skills.
2. The college has organized special lectures by eminent personalities/Professors/ Educationists etc. Such lectures aimed at cultivating the knowledge and skill among the students. It helps the students to develop better understanding of the respective disciplines.
3. In collaboration with different organizations, various departments of the college have organized seminars, symposia, and debates to encourage the active participation of the students. The college has also provided Wi-Fi facility to the students as well to the faculty for encouraging the e-learning.
4. Faculty members are deputed to attend various workshops, development programmes, orientation and refresher courses for the creation and transfer of knowledge.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.27

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	11	5	8

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document]

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.26

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	14	5	3	3

File Description	Document
List books and chapters in edited volumes / books published	[View Document]

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extension is the most significant aspect of the education laying emphasis on performing social duties towards the betterment of the community. The students and faculty members of the college have conducted extension activities through the NSS wing, NCC wing and Red ribbon club of the college in the neighbouring villages as well as in the campus.

Extension activities primarily cover the aspects of education, which lays emphasis on rendering services to the community for the societal upgradation and development.

The NSS unit of the college has conducted several activities like plantation drives, Swachch Bharat Abhiyaan, AIDS and voter awareness programmes as well as rallies in general.

While the NCC wing of the college is also actively working with great patriotic wave and contributing towards the integrity of the nation. Two cadets from the NCC wing of the college, namely, Sohan Singh and Vipan Sharma have participated in the *Thal Sena Camp held at DG. NCC Delhi and won silver medals in the Tug of War competition*. In addition, other cadets also represented the college by participating in various inter- and intra- state level camps under the guidance and instructions laid down by 1 J&K Armed Sqn. Jammu.

The NSS wing of the college has also contributed through various extension activities by extending selfless services towards the society and creating awareness among the general masses. Both the units of the college have respectively worked for the upgradation and betterment of the social life in the adopted villages (Plahi and Plassi). They have spread the information related to the maintenance of personal hygiene, in particular and of their surroundings, at large and have also suggested the villagers to follow "*4Rs*" technique (i.e., Reuse, Reduce, Recycle and Refuse) for curbing the menace of non-biodegradable wastes.

The Red Ribbon Club of the college celebrated the International Youth Day in collaboration of J&K State AIDS control Medical and Health Education Department in the college.

Such extension activities cumulatively enhanced their communication skills, leadership qualities, team spirit and sensitized them about the gender issues, problems of the community and initiatives in providing inputs for resolving the various social issues. Students develop a moral sense and commitment towards the society that makes them responsible citizens of future and contributes towards their holistic development. Many have contributed and still continue to work for bringing a massive evolution in the field of education, empowerment of women and for inclusive society.

File Description	Document
Any additional information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 21

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	10	1	1	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 46

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	10	9	6	6

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government

Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 26.79

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
361	180	15	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Govt. Degree College, Basohli was established in the year 2005 with arts stream only. Afterwards, Science and Commerce streams were introduced in the year 2010. The college is spreaded over an area of 60 kanals with modern building, spacious classrooms, laboratories, well stocked library, ICT enabled smart classroom, sports and canteen facilities are also available in the institution. The College has diverse infrastructure with following facilities:

1. Class rooms
2. Laboratories
3. Library
4. Staff Room
5. Girls Common Room
6. Play grounds
7. Vehicle Parking
8. Canteen
9. Computer Lab
10. Lawn
11. Wi-Fi facility
12. Cabins for Teachers

Classroom and Laboratories: The College has conducive and constructive approach towards creation and enhancement of infrastructure that enlarges the effectiveness of teaching and learning. For that, we have now 10 class rooms and 06 laboratories. A fully AC ICT enabled smart class room with the capacity to accommodate approximately 100 persons has been established. The science departments of the college (Botany, Chemistry, Physics and Zoology) are provided with spacious laboratories, faculty rooms, Technician rooms and stores along with all the basic equipments and Wi-Fi connectivity. The Computer department has a functional laboratory with desktops and PC tables with proper sitting arrangement and internet facilities through Wi-Fi connectivity to fulfil the needs of the students. The department of Geography has a Laboratory and all the necessary equipments like globes, chart maps, relief maps, survey instruments for conducting various surveys etc. The various departments of the college have also organized field trips and surveys for enriching the students' knowledge and providing practical experiences in a constructive way.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The institution has adequate facilities for sports and providing the platform and infrastructure for various

co-curricular activities. The sports facilities include badminton, carom, volleyball, chess, cricket etc.

NSS and NCC: NSS and NCC units of college have been actively engaged in number of activities since its inception. The college offers supportive infrastructure to encourage the functioning of these Units. The college campus is providing platform to these units for organizing various activities such as plantation drive, scouting, mass drill, parade, etc.

Cultural Activities: The College organizes numerous cultural programmes for development and preservation of culture. The college actively celebrates various festive occasions like Hindi Divas, freshers, farewell, Eid, Lohri Holi, Diwali etc. organized in the college ground and seminar hall.

Other co-curricular activities: A smart classroom with microphone and overhead projector where different activities like power point presentation, lectures, seminars, debates and discussion, workshops, etc. organized.

Health and Hygiene:

- First Aid facility
- Provisions of clean drinking water/water cooler with purifier are installed
- College has separate washrooms for girls and boys
- College has installed numbers of dustbin in whole campus.

Sports Equipments Detail:

Sports Equipments	No.
Chess board	1
Badminton net	2
Shot-put	1
Disc	1
Javelin	1
Football	1
Pump	1
Handball	1
Carom board	4
Basketball Pole	1
Table tennis	1
Cricket kit	1

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 9.09

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 82

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
13.79	26.10	5.05	8.04	2.59

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The GDC Basholi has well-kept library which covered an ample area in the college building. Library is a store house of books and knowledge for teachers as well as students. The college library has the collection of 5988 books which includes different subjects related books, references books, general knowledge books, dictionaries, atlases, etc. for catering the needs of the students and academic faculties as well. There are proper sitting arrangements for students and academic staff with large tables and comfortable chairs. The Library staff handles all the responsibility related to the maintenance of accession register, entry register, etc and smooth way to provide calm and congenial environment to all the readers'. The library functioning is not automated yet, it is totally manual.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library is a best resource for learning and gaining knowledge for the teachers and students. The library of GDC Basohli is enriched with the books related to particular subjects, general knowledge, reference books, magazines, dictionaries, encyclopedias, newspapers etc. The college has a collection of 5988 books in the library. The unique title books are around 4000. There are 110 reference books and 250 general knowledge books present here. The library has also a provision of monthly and weekly magazines. It comprises of competitive success, India Today (Monthly), Outlook (weekly) and Chronicle (Monthly).

There is also a provision of newspapers in the daily and weekly routine basis. There are about six news papers entitled Daily Excelsior, State Times, Times of India, Dainik Jagran in Hindi, Hindi Smachar in Urdu and Employment News (Weekly.) However, our college is a young institution so it has no collection of any rare books, manuscripts and special reports.

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.79

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.43	2.70	1.80	2.03	0

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 2.38

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 10

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

IT infrastructure deals with the use of computers and other devices (storage and network) to create, process, store, secure and exchange the electronic data. The college runs the Computer Application subjects and provides IT and Wi-Fi facilities throughout the campus for faculty members as well as for the students. There is a one Smart Class Room provided with podium, Interactive Board and projector. The institution having one computer lab equipped with 31 computers/desktops from HP/Dell, Acer, etc. and having good configuration (core i3, quad core and few are of dual core). All faculty members and students are authorized to access the Internet facility in computer Lab and do their various computer related works.

Reprographic facilities:

1. There are 4 photocopier machines cum network printers, available in the institution for staff and students.
2. There are multifunctional printers which are 13 in number provided to various academic departments. Out of 13 there are only 2 in working condition.
3. The smart Class room is provided with one podium and projector to facilitate conferences, seminars and workshops as well.
4. College has One broad band connections from BSNL.

5. The students can use computers with internet facility for study purposes.

4.3.2 Student - Computer ratio

Response: 12.65

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 79.11

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
15.17	18.06	6.75	8.56	1.86

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College ensures best utilization of budget allocated for the infrastructural maintenance by holding regular meetings of concerned committees in order to plan and monitor the developmental projects. The Heads of the Departments prepare the proposals as per the requirement of their respective departments. The concerned committee meetings are to be held to monitor the progress of the development of each department. The Principal and the college development committee proposes the infrastructural proposals to the concerned authorities for approval and permission. The high authorities sanctions funds based on the requirements, students' strength and the nature of the academic programmes offered by the institution. The college development fund is utilized for the repair and maintenance of furniture, building and equipments. The external executive agency prepares the proposal and estimated cost of plan constructional projects and submitted to the Head of the Institution. The Higher authorities approve the proposed plans and allocate the funds for the execution of work. An effective monitoring system of the College ensures the optimal utilization of budget allocated. As far as the maintenance of computers is concerned the outside technicians are contacted for major or minor repairs in the college, whereas software issues are resolved by the computer faculty of the college. The head of the college along with the concerned committees systematically regulate the annual maintenance and repair of the college infrastructure.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 2.41

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	25	26	0	0

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 3.47

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
68	0	0	0	0

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

    1.**For competitive examinations**
    2.**Career counselling**
    3.**Soft skill development**
    4.**Remedial coaching**
    5.**Language lab**
    6.**Bridge courses**
    7.**Yoga and meditation**
    8.**Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document]()
Any additional information	[View Document]()

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 1.58

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document]()

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 4.29

5.2.2.1 Number of outgoing students progressing to higher education

Response: 6

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has practised a very healthy initiative by creating college presidium for the involvement of the students in academic and other co-curricular activities of the college. In this context, GDC, Basohli has created a very organised and democratically elected **students association** which is being guided by the worthy principal of the college along with the staff members. Thus, elections were conducted in the month of September, 2018 and the college presidium was constituted. The students association has elected a president, vice-president, secretary, treasurer etc and student representatives from all the semesters. The presidium remains acitvely involved in various important activities of the college and is further involved into various wings comprising of different committees like Newsletter & Magazine Committee, Purchase Committee, College Development Committee, College Discipline Committee, Sexual Harassment Committee and Library Committee.

The college presidium has remained actively involved in assessing and monitoring the various needs of the students. It has made a valuable contribution in the smooth functioning of the college by giving their opinions and suggesting various proposals like provision of a common room for girls, installation of water coolers with water purifiers, dustbins, creation of a sports block for indoor games etc. Some of the assignments proposed by the college presidium have already been accomplished successfully under the able guidelines of the worthy Principal of the college and the thorough support of the staff members. Further, various healthy initiatives have been taken up for the completion of the remaining assignments as well.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni for any institution plays a significant role in the college curriculum. Alumni have been remained as strong supporters for an institution and their relations are conducive for the advancement and improvement of the ambience of the college. Alumni associations support the institution and strengthen the bond among alumni, the community and other institutions. They act as an important link between social and professional networks as they disseminate the institutional efficiency in terms of providing a well equipped manpower. They always remain a great source of motivation as well as act as role models for other students of the institutions.

Our college is working efficiently for arranging alumni meets. As our college is a young institution and the percentage of the students having passed out the bachelor's degree course is very low, this hampers the process of carrying out any significant events like alumni meet. As a result of this, the alumni of the college are unable to contribute significantly for the development of the institution. In this regard, our college is going to organise first ever alumni meet in the upcoming months.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

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Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

- To impart education based on values, quality, social, cultural and political ethics.
- To promote the standard of education, in general and women, in particular.
- To achieve the academic heights to meet the global challenges.
- To foster competencies among students by inculcating value system, promoting use of technology and quest for excellence.

Mission

- To enrich the environment of the campus focussing on personal, intellectual and personality growth.
- The core mission of the institution is to contribute to the sustainable development and improvement of the society.
- Academic institutions are entrusted with responsibility of producing human capital and its quality which, in turn, determines the quality of the nation require efforts are being made to cater the contemporary needs.
- College strives to achieve quality standard by nurturing young minds who are responsible for taking the country to glorious heights.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

For the effective internal coordination and monitoring mechanism, the college promotes the culture of participative management for effective functioning. All activities in the College are carried out with active participation of the Principal and the faculty members of the college. The elected staff secretary participates in all meetings and raises issues of concerning staff. Participatory management is ensured through the various committees and each committee is headed by one convenor and four to six members.

There are 26 committees and each committee has the power to decide the student's admission, purchase of books, purchase of contingency equipment, organising of various programmes etc. Periodical meeting are held for chalking out plans to accomplish the assigned task.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college is a Government institution solely funded by the Higher Education Department, Government of Jammu and Kashmir. All perspective/strategic plan has to be intimated to the Higher Education Department, Govt. of J&K for necessary approval before finalisation. The College has following perspective/strategic plan for future:

1. The College aims at achieving academic exceleence and foster competences among students by offering congenial teaching learning environment for students and faculty.
2. Offering market and job oriented courses in future.
3. The College plans to introduce BCA Department and also proposes the construction of pre-fabric blocks on the first floor of the building which includes faculty room, one classroom and one lab.
4. There is also a proposal for construction of a multi-purpose hall in the college for carry out college activities.
5. The strong need is being felt to create a separate block for NSS, NCC and sports complex and the proposal plan is in pipeline.
6. Construction of separate block of 8 classrooms is under consideration.
7. The college plans to introduce courses like: (a) Psychology (b) Electronics (c) Geology (d) Philosophy and (e) Statistics in near future.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The GDC, Basohli is being governed by rules and regulations laid down by Higher Education Department, Govt. of J&K and University of Jammu for academic and administrative purposes. The College follows the prescribed rules in letter and spirit. The Governing body is the highest authority, which oversees the organisational matters of the College. The Principal serves as an administrative head and he is accountable for overall state of affairs in the college. Various internal administrative functions are delegated to concerned committees and members for the smooth functioning of the college. Permanent Gazetted staffs are recruited by JKPSC on the basis of vacancy of posts referred by Higher Education Department. Recruitment is done strictly in accordance with the eligibility criteria framed by University Grant Commission (UGC). In case of non gazetted staff, Jammu and Kashmir Service Selection Board conducts their recruitment. All staffs are governed by Jammu and Kashmir Civil Service rules for service matters. Moreover, they are required to fill Performance Based Self Appraisal Form and same needs to be furnished

in Principal office for his remarks. This Annual Performance Report serves as basis for career progression later.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has 26 committees with 5-8 members to run the function of college smoothly. Amongst them some of the committees are mandatory and a pillar to the growth and development of the college. All the committees are fully functioning under the supervision of worthy Principal of the college. The various names of the committees are as under:

1. Library Committee
2. College Development Committee
3. College Purchase Committee
4. Literary Committee
5. AISHE Committee
6. NIRF Committee
7. Media/Press Release Committee

8. IQAC Committee
9. Tour and Picnic Committee
10. Internal Assessment Committee
11. Cultural Committee
12. Sports Committee
13. Internal Compliant/First Aid Committee
14. Grievance Redressal Committee
15. Anti-Ragging Committee
16. College Bus Committee
17. Lawn Development Committee
18. Science Club Committee
19. Student Welfare and Scholarship Committee
20. Seminar and Conference Committee
21. News Letter and Magazine Committee
22. Sexual Harassment Committee
23. Examination Committee
24. College Discipline Committee
25. Carrier Counselling Committee
26. Internal Assessment Record Committee

Details of the committees are given uploaded in additional information. One example presented below through the minutes of meetings and implementation of their resolutions of some of the aforementioned committees.

File Description	Document
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures for teaching and non-teaching staff in our college are governed by the Govt. of J&K. Staff members appointed before 2010 are under Pensionary benefit, contributory general provident fund and gratuity benefit. Whereas, employees appointed after 2010 are eligible to join contributory pension scheme NPS. Female staff can avail maternity leave for six months and male staff can also avail the benefit of fifteen days paternity leave. The teaching staff can avail various leave as per the norms prescribed by UGC and Govt. of J&K. Similarly, non teaching staff members are also eligible for various leaves as per the leave rules of Govt. of J&K. There is also a provision for accumulation of non-availed leave and get it en-cashed later. Recently, Govt. of J&K has signed a Memorandum of Understanding with JK Bank to offer banking services at concessional rates to all State Government employees. Faculty members are encouraged to attend National and International conferences, workshop etc by head of the college as as a

part of exchange of knowledge. Those faculty members who have not been able to attend orientation and refreshers courses due to academic work in college are allowed to attend such program later on preferential basis. Moreover, teachers are also encouraged to participate in Board of Studies Meeting held at Jammu University.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation

Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 2.14

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

To analyse the performance of teaching and non-teaching staff, the college maintains Self-Appraisal System. Teaching as well as non teaching employees of the college are required to prepare performance based self assessment format and submit it before the Principal, who verify the credential provided in the format and later forward it to Department of Higher Education Govt. of J&K for the necessary action. Teaching staff are also required to maintain complete records of their teaching work, university results, research activities etc. for collecting API score as per requirement for Career Advancement Scheme prescribed by UGC.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college does not conduct any internal financial audit but it is carried out by the external financial audit. The audit is conducted by the Chartered Accountant M/s Vijay Agarwal, Kathua as well as by the State Government and auditors from Accountant General (A.G) office of the state. The annual budget is allocated to the college by the Govt. of J&K on the basis of budget estimation submitted. Auditing is done periodically and it is in the domain of AG office Jammu. After conducting the audit, the officer submitt the detailed audit report to the State Government for the necessary action. The audit reports of the college are still pending.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 47.87

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
47.87	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilisation and utilisation of funds in our college is governed by various financial rules and regulations prescribed by Govt. of J&K from time to time. The College is required to frame estimated budget as per the requirement at the outset of the every financial year. The estimated budget is prepared by accounts department of the college and is further checked by the Principal and then send to the Higher Education Department for necessary approval. After requisite discussion on estimated budget in Higher Education Department, they release annual budgetary funds for the college. The College receives the budget approval letter and accordingly utilise the approved funds effectively. Number of committees are framed every year in order to utilise the funds effectively. After receiving the proper requisation from the Departments, students, librarian etc. the committees utilised the funds after holding the number of meetings and following the codal formalities. Further, library grants allocates to each Departments after holding a meetings of all the HODs, librarian as well as students.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC of the College has been playing a pivotal role in the overall growth of the College since its inception. The College understands that IQAC must evolve quality measurement and enhancement

mechanisms in all spheres of academic and administrative functioning to ensure high quality standard is maintained. IQAC has been very instrumental in standardisation of teaching learning process and infrastructure of the College. It gives suggestions for creation and renovation of infrastructure in the College and bringing about improvement in teaching learning process for the welfare of students.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

For the overall development and perpetual growth of the college IQAC plays a prominent role since its commencement. IQAC periodically reviews teaching learning process, structures and methodologies of operation and learning outcomes at regular interval. The IQAC organises the extension lectures for the students and equipped the students with latest developments in the respective subject. Moreover, students are also encouraged to raise questions in classroom to clear their doubts. Class tests are conducted at regular interval by respective subject teachers to assess their learning outcomes. The College also incorporates the use of ICT enabled technology to augment teaching learning experience. The college possesses one well equipped Smart Classroom to deliver lectures, seminars etc. Morever, teachers occasionally use this facility to make power-point presentation and for effective delivery of audio-visual lectures on subject topics. It proves to be a novel initiative and a knowledgeable learning experience for the teachers and students as well.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document]
IQAC link	[View Document]

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

Consistent efforts have been made by College administration during past years to improve overall learning environment in the campus. In recent years, the college has taken various initiatives like, establishment of smart classroom to enhance teaching learning experience, installation of white boards in all class rooms, creation of geography laboratory and timely incorporation of latest equipments and apparatus in science laboratories. With the introduction of Choice Based Credit System (CBCS) in 2016, the college offers plenty of choices to develop and enhance skills required in contemporary economy. Students can opt any subjects of their choice to gain relevant knowledge and skills they wish to acquire in their career. Teachers encourage students to provide feedback on teaching learning experience in college and attempts are being made to take action on feedback provided.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 2

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

    1. **Institution shows gender sensitivity in providing facilities such as:**
        1. **Safety and Security**
        2. **Counselling**
        3. **Common Room**

Response:

The institution strives to meet the requirement for promoting the gender equity through various actions plan and take initiatives with a purpose of creating awareness about them. Though the college has continued some of the earlier practices, in this regard, new initiatives are also taken up like setting of Sexual Harassment Committee.

The sexual harassment committee has been constituted in the college campus to address any complaints from the students, teaching and non teaching staff and takes necessary action. The college has zero tolerance towards any such transgression. With prime objective of the safety of students in general and particularly female students, the regular counseling of the students is undertaken which guides, enlighten and motivates the students about various types of psychological, social and mental harassment.

The college is committed to provide a safe and conducive work and academic environment to its female students and its employees. An Anti ragging committee is also framed in the college to watch the students regularly that they are not involved in ragging anywhere in the campus especially girls.

Counselling:

At the commencement of the every academic session the college frames its career counseling and guidance committee with main objective to guide and provide counseling to the students. Recently the college administration has introduced the concept of mentoring the students in which at least 25 students have been allotted to each student so that their mentor may resolve the issues of students in general and female students in particular. Students have been greatly benefitted by such interactions and are successful in overcoming their stress/ problems with better positivity and confidence. Regular counseling is being done under student – mentor programme. Grievance Redressal Committee carries out regular counseling to the students particularly to the female students in groups and even at individual level.

The college library provides the facilities for career development. It has a rich repository of standard books and magazines to enrich the students for various competitive exams. The faculty members deliver many motivational lectures on regular basis and help them to prepare for entrance exams. Special free coaching classes are arranged for students by IQAC committee for their preparation, so as to get admission in various PG courses in different streams.

Common room

Keeping in view the problem of female students and to make the campus female friendly, the college management provides a well furnished common room with attached wash room with dustbins and sitting arrangement which provides safe and comfortable space for them.

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 96

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 18.75

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 18

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 96

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
• **Solid waste management**
• **Liquid waste management**
• **E-waste management**

Response:

Solid waste management:

With the aim of maintaining cleanliness and hygienic conditions in the college campus, the college administration with the help of NSS volunteers has installed separate dustbins for collecting bio-degradable and non-bio-degradable waste material in all classrooms, labs, lawns etc for the collection of solid wastes. Every day collected waste materials are dumped in pits located at two different sites. One near the septic tank and other near the college canteen.

Liquid waste management: The institution provides facility for the management of liquid waste generated in the laboratories, washrooms, toilets in the form of septic tank located in the outer boundary of the college. Liquid generated through washing, cleaning and urination is safely disposed off in the septic tank.

E-waste management: Since the college is at its growing stage, having no separate provision/funds for disposal of **E**-waste material.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The Govt. Degree College Basohli is a young college, situated on the sloppy hills of Shivaliks. So far we have not any rain water harvesting structure in the college. Presently we are using college supply water from college's own bore well which is situated 2km away from the college for drinking , watering plants, flowers etc. The college is planning for constructing a big reservoir near the boundary of the college where the outlet of all flowing water falls. The area has been already ear marked for the storage tank and shall use the water of storage tank for watering the flowers, plants, and lawn development etc.

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

In order to promote the global environmental awareness and the green practices in and around the college campus, the lawn development and beautification committee is actively working. Keeping in view, the broad aspects of clean and green environment, a series of plantation drive were launched in the college in rainy season.

The plantation drive comprised of three phases:

In first phase, college lawn development committee in collaboration with Eco Task Force Basohli, conducted a massive plantation drive in the month of July.

In this drive, the NCC, NSS Cadets, the students, staff members (teaching as well as non-teaching) participated with great enthusiasm. In this phase special stress was laid on planting medicinally important plants.

In continuation with greening of campus, the second plantation drive was held in the last week of July with the active participation DFO Basohli, under 69th Van Mahostav celebration. In this phase special emphasis was laid on planting ornamental and shade loving and trees species.The major attraction of this drive was planting of Silver Oak, Sukhchain, Cassia, Delonix, Gulmohar, Indian coral tree, Dalbergia, Kachnar, Bottle brush, Pinus, Chinar, Teak, Tecoma, Alstonia etc.

In the final phase of plantation drive, flower beds were made in the different locations within the college. In this plantation drive, the main focus was laid on planting of herbaceous flowering plant species as well as non flowering ornamentals herbs and shrubs. For this many ornamental plants species such as Guldhoddi, Mother in law tongue plant, Celosia, Impatiens, Cranum, Euphorbia, Tagetus hybrid, different hybrid varieties of Rose, China rose, Bougainvillea of different shades- red, white and pink, the stem cutting Nerium plants of different colors were planted along the border of main play field. In total more than 400 plants were planted in college in different locations.

Public transport: The college provides bus facility for transportation of students on minimum bus fare. The college Bus plies regularly from Campus to the Basohli town and its adjoining villages within a distance of 28km. Most of the students from Basohli town come to college by public transport and rest used to come on foot. The college is well connected with the Basohli town by metallic road without pot holes.

Plastic free Campus:

The students and the staff were encouraged to avoid the use of plastic within the college. Large numbers of cleanliness drives were also organized with the help of NSS and NCC unit and slogans about cleanliness and plastic free campus.

Paperless Office:

In order to minimize the use of papers the college has developed its own website. Most of the notifications regarding admissions, regular classwork, practicals, time tables, internal assessment date sheets and all other important information pertaining to students community are displayed on the college website from time to time. The college management also provides bulk sms facility to the students for providing information at individual level.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct,

Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes, the College campus celebrates the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Sarvepalli Radhakrishnan with great fervor.

Various national festivals like The Independence Day, The Republic Day and Gandhi Jayanti are also celebrated with great enthusiasm.

Focusing on the unified diversity of the nation, the Government had announced the birth anniversary of Sardar Vallabhbhai Patel on October 31 to be celebrated as Rashtriya Ekta Diwas (National Integration Day) every year. On this occasion, Govt. Degree College Basohli also celebrates Ekta Diwas in the college. The day starts with the "Walk for Unity", event by the NCC and NSS volunteers, followed by the college students to pay tribute to the efforts made by Sardar Patel to unite India.

Cleanliness Drive or Swachhta Abhiyan has been organized by College on 2nd October (Birth of Mahatma Gandhi), where all the members of the society along with college staff members march in the entire campus, cleaning the campus. The college also celebrates International Youth Day and Hindi Diwas.

On 5th September, college campus celebrate Birthday of Dr. Radhakrishnan's birthday as Teacher's Day with great fervour. The students organize a cultural programme for the teachers and the Guru-Shishya parampara is celebrated.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

All the current events and their processes including admission details, examination date-sheets are displayed on the college website as well as the college notice board. Admission and selection process of

the students is done through the use of online admission software by the admission committee which ensures that all the eligible candidates are enrolled in the subject of their choice according to the merit list. The admission process is absolutely transparent and follows all the norms and procedures laid down by the affiliating University i.e University of Jammu.

Dates for the submission of internal assessment awards are notified on the notice board and faculty accordingly submits the assignments. Internal assessment awards are displayed on the notice board for students before forwarding to the university. All the external practical examinations are being conducted by the faculty members appointed from different colleges as per affiliating university norms.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

With the changing trends in the admission process, the offline admission system is replaced by the online mode. The replacement of offline admission is done because it was time consuming and laborious as it involves various steps such as collection of admission form, filling and fee submission etc. The main objective of implementation online admission system is to provide transparent, fast and accurate way to keep vital record of each and every student in a digital and technological way. The online admission system save man power and also promotes paper friendly nature.

The process of online admission initiates soon after the university notification which is being forwarded by Nodal Principal of Jammu Division. Thereafter, the college admission committee comprising of experienced faculty members manages the smooth conduct and completion of the admission process.

Various subject combinations offered by the college, details of the admission process and intake capacity of the students is uploaded on the website on regular basis. The students register themselves on the website by taking the benefit of online medium of admission even from their native places. Merit list of the students is displayed on the website as well as on the notice board of the college.

Title of the Practice 2: Uniform as the Best Practices.

 The Govt. Degree College Basohli, is a co-educational institution where there is a provision of uniform for both male and female students. The main objective of introduction of uniform is to maintain discipline, cleanliness, identity and a sense of equality among the students irrespective of their religion, cast, creed and economic status. The facility of the uniform in the college helps in identifying outsiders among the college students. The NCC cadets, NSS volunteers and sports participating students also have the provision of separate uniforms.

Title of the Practice 3: Identity cards: The Govt. Degree College Basohli also manages to provide the provision of hanging identity cards to the students with three different colored neck bands so as to identify their semesters. Further, the ID cards carry all the important information such as Name, Parentage, DOB,

Gender, Contact details of the respective candidates. The main advantage of ID cards is to maintain discipline, uniqueness and also to avail the facilities of issuance of books from the library. Moreover it also helps the students to avail concession in fare from the public transport.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Govt. Degree College Basohli is situated about 3 kms from main Bus stand. The college started functioning regularly in 2005.It caters quality education to the students of rural and hilly areas of Basohli and its adjoining areas. The majority of student belongs to rural background and they are not aware of quality education. No case of sexual harassment as well as ragging is reported from the college so far which is positive sign for attracting female students from these far flung areas.

During the previous period students of Basohli used to pursue their education in the colleges of Kathua and Jammu, but with the establishment of Govt. Degree College Basohli students are availing the benefit of higher education at their doorstep in the respective college. The teaching faculty of the college is highly qualified, dedicated, and devoted to provide the quality education to the students of all caste and religion. Although the infrastructure of the college is still getting upgraded but despite of all these constraints it does not fail to provide safe and congenial environment for imparting quality education. Various prescribed skill enhancement courses are being taught for the overall development of the students.

The college also provides a well equipped smart class room and as well as ICT lab which enables the students about the awareness of multimedia, MS word, power point etc. Workshops, seminars, debates, symposium are also conducted for the overall development of students, teaching and non teaching faculty.

To create interest among the students about the field knowledge, the college administration regularly arranges field, industrial, zoological, botanical and geographical trips. The institution also makes an attempt to carry economic and social surveys in the adjoining areas. To further enrich and broaden the spectrum of knowledge among students, a series of guest lecture have also been arranged by IQAC.

The college provides sports activities like cricket, football, volleyball, kho-kho etc. to the students and they are also encouraged to participate in various co-curricular activities at inter-collegiate /University level.

The college website is maintained by the Computer Applications Department so as to maintain the transparent functioning of academic, financial and extracurricular activities. The student welfare and scholarship committee of the college provides the benefits of scholarship to the aggrieved students.

The NSS and NCC unit of the college conducted a large number of extension and outreach activities such as Swachh Bharat Abhiyan, rallies on imparting Voter education, Essay, Poster and slogan writing competition etc, in order to aware them to become responsible and good citizen. The college bus committee provides the bus facility to the students at very nominal fare.

In the last, the infrastructural development of the college is in progress and shall continue to work for the welfare of the students in particular and society in general as per the future demands.

5. CONCLUSION

Additional Information :

The college has a unique practice of providing insurance cover of Rs.1,00,000/- (One Lakh Only) for accidental death and Rs. 20,000/- (Twenty Thousand Only) for accidental medical expenses on payment of one time premium of Rs. 47/- only, which is quite affordable to students community. In case of any mishap the college management readily forward the case to the concerned agency, so as to ensure speedy financial assistance to the concerned student, if any.

Concluding Remarks :

The Govt. Degree College, Basohli is a young college which was established in the year, 2005. The college has 11 permanent faculty members, out of which 3 teachers are having the degree of Ph.D, 3 are M.Phils and 5 are PG. Most of the teachers are NET and SET qualified. The college is in its growing stage and the below mentioned features are incorporated in the future action plan:

1. To enrich the Department of Commerce and to encourage the young citizens of Basohli to opt the Commerce stream.
2. Since, the Geography subject is in great demand so, the IQAC committee has proposed to create its separate block with modern laboratory and smart class room.
3. No doubt, the number of divyaang (specially abled) students is very less and the college is still not divyaang friendly. Therefore, the IQAC committee has proposed to make the college friendly for such students by making necessary arrangements like the provision of rest room, ramps and other facilities as per their requirements.
4. The college runs the discipline of Computer Application also as one of the key subject in its curriculum. Thus, the IQAC committee of the college has planned to construct a separate well furnished laboratory for the students of Computer Application.
5. The IQAC committee of the college further proposes to construct an indoor stadium for the students of the college, keeping in view the maintenance of their physical fitness, as the college is situated in a rural area.