

GOVT. DEGRE COLLEGE BASOHLI

Terms and conditions for running college canteen for the session 2026-27

These terms and conditions shall become the part of formal agreement between College and the bidder/contractor.

1. The agreement shall remain in force for a period of one Year from the date of award of contract unless the agreement is sooner terminated or renewed. The agreement can be renewed on the basis of contractor's performance and work and conduct.
2. The successful contractor/vendor will not sublet the contract to any other party/individual. In case the bidder is found having sublet this contract, the contract will be terminated without any notice and action under rule will be taken against the bidder.
3. Sale and consumption of tobacco or alcohol or any other toxic products is strictly prohibited in the college canteen. For that the vendor has to submit an affidavit that he will not serve or store any alcoholic drink or any tobacco containing substance or any other harmful material in the canteen.
4. The contract is awarded initially for a period of 1 (one) year, after that allottee has to vacate the canteen by all means, however contract can be extended by the Principal if the working of canteen and quality of the food items served is maintained during the contract period.
5. The Contractor agrees to keep with the GDC Basohli a security deposit of Rs. 5000/- (Rupees five thousand only) in the form of Demand Draft drawn in favour of principal GDC Basohli. The deposit amount shall be refundable without any interest on the termination or earlier determination of this agreement.
6. The college administration has the right to terminate the contract at any time (on receiving complaints) during the contract period by giving 30 days notice to the contractor and his/her deposited security will be forfeited. In case the contractor wants to terminate the contract from his own end he/she has to give advance intimation to the Principal before 30 days.
7. Quality of food items and their freshness shall be ensured by the canteen Contractor. It is the duty of the contractor to maintain proper hygienic conditions and cleanliness in and



around the canteen area. The rate, quality and quantity of food items served will be monitored periodically by the college canteen committee.

8. The approved rate list of the items served in the canteen shall be displayed inside and outside the canteen. The rate shall not be increased without prior permission of college canteen committee.
9. Supply of items on credit shall be at the contractors' own risk and college shall not take any liability for such credit and its recovery thereof.
10. The said items shall be of standard quality and they will be strictly in accordance with the prevention of food Adulteration Act. In case, there will be any violation of the Act, the contractor will be solely responsible for the same.
11. The lease rent rate shall be Rs. 500/- per month which will be deposited by the allottee to concerned dealing official in the office of college on or before 5th day of every month. If the rent will not be given on time for more than two months consecutively the agreement will be treated as cancelled. Moreover the Canteen rent will be enhanced at the rate of 10% per annum (if extension is given).
12. Canteen timing shall be from 09:00 AM to 3:00 PM on all working days during the allotment period, but it can be extended during examinations.
13. College canteen Committee will pay frequent visits for spontaneous checking at any time to check the quality of food items served and to check the cleanliness of the canteen.
14. Approved canteen Contractor should start canteen within seven days after approval of his/her tender, failing which the tender will be allotted to the next tenderer/contractor having minimum prices of the items.
15. Approved canteen contractor have to deposit his/her character Certificate and character Certificates of all the workers engaged by him/her (if any) from the concerned police Station to the Canteen Committee at the time of signing of agreement with the College administration. 
16. It is the responsibility of the contractor to engage only those workers who are not involved in any criminal offences and the contractor has to provide one photocopy of aadhar card and one paasport sized photograph of each worker working in the canteen to the college canteen committee.
17. Engagement of workers below the age of 18 is strictly prohibited and is the duty of the contractor to comply with all the statutory requirements of labour law and other related laws in force.

18. The contractor shall be personally responsible for the conduct and behaviour of his/her employees. The employees engaged by the contractors will not be deemed to be the employees of the college as the said contract is being signed only between the college and contractor and not with the employees engaged by the contractor.
19. The contractor shall not use the electricity for cooking purpose and shall not take out additional connections from the standard fittings in the canteen building for using appliances without prior permission of the college Management.
20. The contractor will ensure that all canteen workers are trained in use of LPG cylinders and they observe all safety precautions. The contractor shall alone be liable for payment of any compensation to his employees suffered due to accident, fire, litigation, or any such other causes.
21. The contractor hereby agrees that the college shall not be liable for any suit and /or litigation filed by any of the employees of the contractor against the college administration the contractor shall indemnify the college and shall bear all expenses incurred by the college in defending such suit and /or litigation.
22. This agreement shall be subject to the jurisdiction of the courts of District Kathua only and no other court shall have jurisdiction in any litigation arising out of this agreement.
23. No junk food shall be served in the canteen at any point of time. The following items will be strictly banned from the current session. Soft drinks (all types) Chips / Kurkuras, Instant noodles / Maggi Pizzas / burgers etc.

In addition Principal GDC Basohli is the competent authority with regards to any decision taken regarding canteen related issues or relax any of the above conditions whenever required and his decision shall be final.

This agreement is valid up to 31st July 2027. However notwithstanding the agreement can be terminated before the expiry of allotted period, if his/her work and conduct will remain unsatisfactory.



I/we hereby agree to abide by the above said terms and conditions of the canteen contract.

Name and Signature of the Bidder/Contractor

Date:

INSTRUCTIONS FOR SUBMITTING TENDER/BID

The Tender shall be submitted in one sealed envelope on the top of which written as **"Tender for running College Canteen"** Mentioning the name of contractor and addressed to the Principal Govt. Degree College Basohli. Sealed envelope should contain the following documents:

1. Valid Certificate of Registration. (if any)
2. Aadhar card No.
3. GST Registration No. (if any)
4. PAN Card:
5. Income Tax Return of last year. (if any)
6. Experience Certificates (if any)
7. TENDER FORM (Annexure-I)
8. Affidavit (that the bidder/ firm has not been blacklisted /debarred / prohibited by any State/Central Government Department Organization/Institution).
9. Rate list of items to be served in the college canteen duly signed by the Contractor/Tenderer. (Annexure-II)
10. CDR amounting to Rs. 1000/- (refundable) in favor of Principal GDC Basohli payable at J&K Bank Basohli.

Note: one self attested photocopy of each supporting document (Excluding Sl. No. 8 and Sl. No. 10) must be enclosed in the sealed tender envelope. Photocopy of Affidavit and Demand Draft will not be entertained.

UNDERTAKING

The Principal,
Govt. Degree College Basohli.

Respected Madam,

I, do hereby undertake that I have gone through the general terms and conditions for running college canteen as mentioned in the tender documents along with the price list of the items to be supplied in the canteen. I understand that in case of breach of any of the terms and conditions committed on my part, the contract for running the College canteen will liable to be terminated.

Place:

Date:

Name and Signature of the Bidder/Contractor

Address:

(Annexure-II)

Items to be served in the Canteen of GDC Basohli for the session 2026-27.

S.No.	Name of the item/s	Rate
1.	Aaloo Prantha	
2.	Paneer Prantha	
3.	Besan Chilla	
4.	Dal Chilla	
5.	Idli	
6.	Butter Toast (02 slices)	
7.	Sandwich (02 slices)	
8.	Regular Tea	
9.	Lemon Tea	
10.	Regular coffee	
11.	Black Coffee	
12.	Fresh Lime Soda	
13.	Fruit Chaat	
14.	Milk Shake	
15.	Banana Shake	
16.	Regular Maggi	
17.	Maggi with Vegetables	
18.	Pattie Aaloo	
19.	Pattie Paneer	
20.	Bread Pakora	
21.	Burger	
22.	Rajmah Chawal	

Name and Signature of the Bidder/Tenderer